

# Bridgend County Show

**Friday, Saturday & Sunday  
12th, 13th, & 14th July 2019**



**FREE PUBLIC ADMISSION  
Fast Food Concessions/  
Craft / Trade Stand / Food Hall  
Booking Form**

**All applications must be made on the enclosed  
forms or from the link on our website**

BACS payments can be made at  
Bridgend Show. Account number 00357232. Sort code 30 91 18.

Dear Sir / Madam

After a hugely successful show in 2018 it gives me great pleasure to offer you the opportunity to exhibit in our 2019 show on the 12th, 13th & 14th July.

Unfortunately and due to matters outside our control we have had to move the show field. If you have attended in previous years you will see that we have had to move onto what was the overspill car park, half of the field we held the show on last year will form part of the visitors car park. This is not our decision but something that is outside our control. If you would like further information please give me a ring and I will do my best to help.

Over the last few years we have made no charge for public admission to the show this meant an increase of admission to over 40.000 visitors in 2013 This increase has continued with many traders indicating very good sales figures in 2018 It is our intention to continue with free entry and we hope that it will mean the increase in visitor numbers will continue in 2019.

All exhibitors should keep in mind that the show accepts no liability for goods left on the show field, we have a skeleton staff that work throughout the night who keep an eye on our equipment and do cleaning and maintenance they also ensure the gates are locked between 10 pm and 7 am. They are not there to guard your valuables that is your responsibility.

All the Fast Food, Ice Cream and Bar Concessions will be by tender and the forms are included in this booklet .

In order to continue the steady growth that has been achieved over the last five to six years, the main ring will once again provide a wide range of feature acts to attract the audience and keep them entertained.

Advertising will take place both locally and nationally with posters, leaflets and large format banners being distributed.

A plan of the trade stand layout is enclosed together with all the rules and regulations that you must adhere to. There is every likelihood that the layout may change slightly. Should you require a particular site then early booking is recommended. The booking form enclosed should be completed and returned with a 50% deposit between January and June **BOOKINGS AFTER 1ST JUNE REQUIRE FULL PAYMENT ON APPLICATION.**

Bookings are not transferable under any circumstances

If you have any queries please feel free to contact me at the address below.

Many thanks

B J King, Trade Secretary

Secretary. Mr B J King,

Bridgend Show Office, Trewsfield Ind Est, Tondu Rd, Bridgend, CF314LH

Telephone 01656 651749. or 07976 430086 between 8am and 3pm.

Email [bridgendcountyshow@gmail.com](mailto:bridgendcountyshow@gmail.com)

Web site [www.bridgendcountyshow.org.uk](http://www.bridgendcountyshow.org.uk)

## REGULATIONS GOVERNING THE ACCEPTANCE OF ENTRIES FOR ALL TRADE SPACE OUTDOOR AND TRADE MARQUEES

All Exhibitors must comply with the following conditions and regulations. The booking of any Trade Space, Outdoor or within the Trade Marquees implies acceptance of these conditions, and the Societies Safety Policy Statement.

1. **ALLOCATION OF SITES** Bridgend County Show will only reserve trade space on receipt of a fully completed and signed Application and Risk Assessment form and full payment
2. Grass Cutting Bridgend County Show will undertake to keep the grass on all plots cut to a reasonable length until 11th July, thereafter it becomes the responsibility of the standholder, who is also responsible for the removal of the grass cuttings from the showground. The cutting of grass after this time may be arranged through the Show Office. A charge will be made.
3. Post Erection Any flagpoles or posts erected by making holes in the ground must be properly back-filled before the Exhibitor leaves the Showground. Failure to do so, will result in non-acceptance at future shows.
4. **LAYOUT OF TRADE SPACES & CDM** Bridgend County Show accepts its responsibilities under the Construction (Design and Management) Regulations (CDM) 2015 and will, in applying these Regulations, ensure that adequate welfare facilities, safety signage and security arrangements are in place from the first day of the build-up to the Show. Bridgend County Show will also manage the safe build of the Trade Marquees. Exhibitors and traders are reminded that they are sold a "space only" plot and are responsible for complying with applicable health and safety legislation, including CDM 2015, on their allocated plot, i.e. what is built, how it is built and who undertakes the works and manages the process. However, Bridgend County Show will monitor all work on the Showground and will intervene as appropriate. All Exhibitors' Stalls or Stands must fit within the confines of the Trade Space booked. They must not encroach on, obstruct or in any way interfere with neighbouring Traders. All tents, guy ropes, stays, ropes, pegs etc. must fit within the space booked. It is essential that adequate frontage be booked to permit this, please allow 2 metres all around for this requirement. Canopies and awnings must not project over any boundary lines. Any vehicles required for storage or display must fit within the ground space booked (including tow bars). If exhibitors need to drive a Large Vehicle into their space, this requirement should be noted on their Application Form. Late attendance may mean that the booked space is not accessible for a large vehicle. Show Officers will strictly control encroaching on walkways or aisles to ensure fairness and to maintain unobstructed walkways. The name of the Company or Organisation must be clearly displayed on all Trade Stands. Bridgend County Show will forward any complaints from consumers onto the Trading Standards Office. Bridgend County Show trusts Exhibitors will assist in making the Showground as attractive as possible.
5. **STATUTORY REQUIREMENTS** It is the responsibility of Exhibitors to comply with all relevant Health & Safety, Environmental Health, Trading Standards, Trade Description, Customs & Excise Rules, Regulations, Codes of Practice and Acts of Parliament.
6. **Bridgend County Show SAFETY POLICY STATEMENT** It is the Exhibitor's responsibility to comply with Bridgend County Show Safety Policy Statement. A copy of which is available to download from [www.bridgendcountyshow.org.uk](http://www.bridgendcountyshow.org.uk).
7. **STAND SAFETY** All Trade Stands must be kept in a safe condition and all precautions must be taken against accidents or fire.
  - Combustible material must not accumulate inside or outside Marquees.
  - All Exhibitors are required to have a suitable Fire Extinguisher within their Stand.
  - Marquees must be of a fire retardant material and have sufficient exits.
  - All LPG Cylinders must be kept securely and safely ie, not inside buildings nor where they may be knocked or tampered with.
  - Oil burners or lit candles are strictly prohibited.
8. **INSURANCE** Applications will not be accepted without a Copy of your Public Liability Certificate. Please enclose a copy of the certificate with your Application. This is the responsibility of the Exhibitor, therefore Bridgend County Show will not accept responsibility for loss or damage, howsoever caused. Exhibitors are requested to ensure they have Public Liability Insurance cover of at least £5 million.
9. **RISK ASSESSMENT** All Exhibitors should complete the Trade Space Risk Assessment Form on the reverse of the Application Form. Please have the evidence required available on Show Day to present to Show Officials if requested.
10. **TRADE DESCRIPTION & SUB-LETTING** All Exhibitors should complete the Description of Products/Services section of the Application Form. This may be publicised in the Show Catalogue. Exhibitors will not be allowed to sell or demonstrate goods that are not included in this description. Any misrepresentation will result in expulsion from the Showground. Furthermore, no Exhibitor shall sub-let any portion of their space. Anyone found to be doing so will be asked to vacate the showground and will forfeit the opportunity to attend future shows. Bridgend County Show Ltd shall not be liable for any loss, or damage that may be occasioned by their removal and no Trade Space fees shall be returned.

## 11 ARRIVAL, DISPLAY & REMOVAL OF EXHIBITS

Arrival Exhibitors will receive notification of their trade space location along with their passes approximately 2 weeks prior to the show. All spaces will be marked out on the field and labelled with the location reference and the Exhibitor's name. The Showground will be open for the reception of exhibits from Thursday 11th July, at 12:00 to 20:00 & Friday 12th July, from 07:00 to 09:00. Admittance to the Showground outside these times, except by prior appointment, will be refused. Exhibitors receiving heavy machinery or articles must provide their own means of unloading and must send sufficient labour to enable them to unload and load.

In the event of adverse weather or soft ground conditions, Show Officers have the authority to insist that exhibitors request assistance from show staff

No vehicle on the Showground shall be driven at a speed exceeding 5mph.

On Show Day only Exhibitor vehicles displaying Trader Vehicle Passes will be permitted onto the Showground between 07:00 – 9:00. If a vehicle is not to form part of the Trade Stand, it must be moved to the Exhibitors Car Park by 9:00.

No Exhibitor vehicles are allowed onto the Showground after 9:00 and will be directed to the Public Car Parks. All goods arriving after this time must be carried onto the Showground. To ensure the safety of everyone on the Showground, we are unable to allow Exhibitor vehicles to drive around the Showground between 9:00 and 17:00.

12. Display On Show Day, all Stands must be open and all exhibits uncovered and displayed for public view by 09:00. Removal No Stand shall be dismantled and no exhibit removed from the Showground until 17:00 on Show Days. No Vehicle required for the removal of stands or exhibits will be allowed to enter the Showground until 17:00 on Show Days.

Stands must be cleared by close of business on Monday 15th July 2019.

13. Overnight Security A work team will be onsite overnight from Monday 9th July – Monday 15th July 2019. All exhibits and equipment remain on the Showground at the sole risk of the Exhibitor and the Show does not accept responsibility for the security of Stands.

After 19:00 on Thursday, Friday, Saturday and Sunday evenings of the Show, any vehicle wishing to leave the Show ground and in possession of a Vehicle Pass may request a pass-out ticket for all occupants within the vehicle from the Work Team.

The number of passengers, the vehicle registration number and trade stand location number will be recorded by the work team. Only signed out vehicles and the corresponding number of people will be permitted to re-enter the Show ground and again be duly recorded by the work team on duty.

14. REFUSE & WASTE Exhibitors refuse bags should be left stacked neatly outside their trade stand for collection by our work team for disposal.

All cardboard and large packaging should be flattened and left outside your trade space for collection before the Show opens to the public.

Please keep your trade space tidy. Clear all litter and refuse before you leave the showground.

Any exhibitor leaving litter or waste strewn on the showground will not be offered space at future Shows.

15. CONDUCT ON THE SHOWGROUND Any Exhibitor or Exhibitor's Representative shall at all times comply with any request of the Show Officers, Stewards or Servants in the enforcement of the Rules and Regulations of Bridgend County Show. Failure to do so, or any abuse directed at the Show Officers, Stewards or Servants may result in the immediate expulsion from the Showground of that Exhibitor or Exhibitor's Representative for the remainder of the day at the discretion of the Showground Managers.

The display, promotion or sale of goods of an offensive or dangerous nature is forbidden. The sale of Cap Guns, BB Guns, Imitation Weapons, Knives or Explosive Devices is strictly prohibited.

Any Exhibitor found displaying, promoting or selling such items will be evicted from the Showground immediately and will forfeit the opportunity to attend future shows.

16. DEMONSTRATIONS & ANNOYANCE Demonstrations of small appliances, tools, etc will not be allowed. Behaviour that causes a nuisance to visitors or other traders is strictly forbidden.

The sale of goods by Auction, Dutch Auction, Shouting, use of Radio or Amplification Equipment or other unsuitable or offensive behaviour is prohibited.

17. AGRICULTURAL MACHINERY Agricultural demonstrations for exhibition purposes will be permitted. In the interests of safety all shafting belts, gearing, high-speed machinery and similar exhibits must be protected to comply with current Regulations and Accompanying Guidance.

All petroleum or other inflammable substances must be stored in closed containers in accordance with the current Regulations and Accompanying Guidance. Exhibitors must conform to the regulations of the Local Authority with regard to transport of petrol and other inflammable substances, and precautions adopted against risk. Hydraulic and elevated equipment must be protected by the exhibitor against accidental collapse.

Exhausts from engine or fuel pipe apparatus exhibited on the Showground must be carried to a reasonable height, clear of all canvas, and shall be properly protected. The Societies Officials shall have the power to stop the running of any engine, other machine apparatus or generator that, by reason of smoke, noise or smell, may be considered by them to be a nuisance.

18. **ADVERTISING & PUBLICITY** Balloon Races and Raffles require written permission from the Secretary and registration under the Lotteries Act 1976 is required for Raffles. No Inflatables, Kites, Gas Balloons, Aeroplanes or Large Banners may be sold or flown from or over Exhibits without the prior permission of the Secretary. No Exhibitor or other person shall affix any placard, banner or other advertising material to any part of the Show ground, other than on Trade Space for which he has paid. The sale of goods or distribution of leaflets outside of the Trade Space is prohibited (including car parks).
19. **REFRESHMENTS & HOSPITALITY** Exhibitors may supply refreshments free of charge to their customers, but under no circumstances may they or anyone else on their Stand be permitted to sell or receive money for refreshments (with the exception of Food Hall Exhibitors). Individuals handling food must ensure that all steps are taken to store and serve food safely and must comply with current Environmental Health and Food Safety Regulations. It is the responsibility of the Exhibitor for checking how current public health & hygiene regulations apply to them and to be aware of the Licensing Act.
20. **CANCELLATION POLICY** Exhibitor Cancellation Where Trade Space is granted and then cancelled by the Exhibitor, notification should be made to the Secretary in writing and refunds will apply as follows from the date of receipt of the notification:- 90 days prior to Show Day – Full Refund of Fees Paid 60 days prior to Show Day – 50% of Fees Paid 30 days prior to Show Day – No Refund will be given. Bridgend County Show reserves the right to re-let any cancelled space.
21. **EVENT CANCELLATION** Bridgend County Show reserve the right to postpone, cancel, abandon or curtail the Show. Where such decision arises from circumstances beyond the Show's control, Trade Space fees will be refunded subject to a £10 administration fee. Bridgend County Show will not be under any liability for loss or damage (whether direct or indirect, consequential or otherwise).
22. **RESPONSIBILITY** Bridgend County Show, its Officers, Stewards or Servants, will not be in any way liable to any person whatsoever for any damage or loss, however caused, to the property of any such person or for injury, fatal or otherwise, to any such person, while upon the Showground, or while entering or leaving same. Bridgend County Show its Officers, Stewards or Servants, shall not be responsible for any accident, damage or loss, however caused, that may occur to any Exhibitor, his employees, or to any animal, article or property brought into the Showground, or whilst entering or leaving same. The Exhibitor shall be solely responsible for any loss, injury or damage that be done to, or occasioned by, or arising from any animal, article or property exhibited or brought into the Showground by him or her. He or she shall indemnify and hold harmless the Show from all actions, suits, expenses and claims on account of, or in respect of any damage or injury, which may be so caused or occasioned.

## Trade Space Risk Assessment Form

Please answer the questions below by placing a circle around your response.

Note that some of the questions ask you to provide evidence of you answer.

This evidence DOES NOT have to be sent with your application but must be available on request on your trade stand during the show

<b>A. Insurance</b>			
Do you hold Public Liability Insurance to cover your attendance at the show YOU MUST BRING A COPY OF YOUR CERTIFICATE WITH YOU	yes	no	n/a
<b>B. Reducing the risk of fire</b>			
Has any portable electrical equipment used by you been PAT tested by a competent person in the last year (Evidence may be requested)	yes	no	n/a
Have you identified ignition / heat sources and ensured that these are kept away from all flammable / combustible materials?	yes	no	n/a
<b>C. Gas &amp; Gas Appliances</b>			
Do you have an inspection / gas safety certificate, from someone who is Gas Safe Registered, for the appliances and pipework and are all hose connections made with "crimped" fastenings rather than jubilee clips? (Evidence may be requested).	yes	no	n/a
Will any LPG cylinders be kept outdoors, secured in the upright position and out of the reach of the general public?	yes	no	n/a
Will appliances be fixed securely on a firm, non-combustible heat insulating base and surrounded by shields of similar material on three sides?	yes	no	n/a
Will you ensure that only those cylinders in use / likely to be used are kept at your stand / unit, i.e. that the number of cylinders is kept to a minimum?	yes	no	n/a
	yes	no	n/a
<b>D. Preventing fire spread and fire fighting</b>			
Will you have sufficient bins for refuse or suitable arrangements to prevent an accumulation of refuse?	yes	no	n/a
Are the structure, roofing, walls, linings and fittings of your stand / unit flame retardant? (Evidence may be requested).	yes	no	n/a
Do you have appropriate fire extinguishers / fire blankets available that have been tested within the last year? (Evidence may be requested).	yes	no	n/a
Are staff within the stand / unit be familiar with the basic operating instructions for the fire extinguishers / fire blanket?	yes	no	n/a
<b>E. Emergency Escape</b>			
Will staff be aware of what to do in the event of a fire, how to raise the alarm, evacuate the stand / unit and the exit locations?	yes	no	n/a
Will the available exits be unobstructed and unlocked at all times the stand / unit is in use?	yes	no	n/a
Where necessary, will there be sufficient fire escape signs indicating the appropriate escape route?	yes	no	n/a
<b>F. Other risks</b>			
Are you aware that you must not stock or sell certain items, as listed within the Trade Space Schedule?	yes	no	n/a
Have you completed a risk assessment covering the set-up, use and take-down of your Tradestand, e.g. the use of banksmen alongside large vehicles, certification for lifting equipment, management of slips, trips and falls etc. (Evidence may be requested).	yes	no	n/a

Signed \_\_\_\_\_ Print Name \_\_\_\_\_

Date \_\_\_\_\_ email \_\_\_\_\_

**The Bridgend County Show Health and safety policy is available online at  
[www.bridgendcountyshow.org.uk](http://www.bridgendcountyshow.org.uk)**

## Bridgend County Show Sole Concessions

Dear Trader

Please find enclosed a tender form for the sole concessions at the Bridgend County Show. Please note this years show will be held on the 12th, 13th & 14th July 2019

Attendance figures last year were in excess of 40,000 and free public admission has proved to be very popular with both exhibitors and visitors.

Leaflets and posters will be available for you to distribute at any event you attend prior to ours.

The enclosed form should be completed and returned to the trade secretary at the above address by 28th February. You will be notified if your tender is accepted by the 17th March. A letter of confirmation and your deposit of 50% of the tender offer should then be returned to the section secretary no later than the 31st of March, with the balance being due on or before the 1st of June. **Please note this is an agreement between Bridgend County Show and the organisation awarded the concession, this concession cannot be sold on to any other organisation or individual. Should any company or individual who was not awarded the concession by Bridgend County Show arrive at the show, they will be refused entry and no refund will be made.**

Only the following concessions will be allowed:

2 Ice Cream Stalls,	
2 Roast Meat,	1 Burger/Hot Dog/Breakfast Bar,
1 Baked Potato, Pasties or Baguettes,	1 Either Dough Nut or Crepe,
1 Alternative (Indian, Chinese, American)	1 Specialist Tea and Coffee

All concessionaires are required to comply with all current HSE guidelines. A copy of the Show's Health & Safety Policy is enclosed. Your signature on the application form indicates your agreement to comply with the show rules and all current Health and Safety legislation. You must name the local authority who checked your equipment and the rating you have been awarded

Tenders will be awarded with consideration being given to the tender offer in relation to charges made to the public. A current certificate of Health and Safety must be included with all tenders. Only vehicles being used for sales purposes will be allowed onto the show field. If members of staff are camping on your stand you must indicate this on your tender form. A risk assessment and current public and employer insurance should also be included.

Your tender is for the main item you sell i.e. Pork, burgers / hotdogs ancillary products like chips hot and cold drinks do not form part of the tender and may be sold by everybody (Specialty tea and coffee are a tender item) Any advertising of items that are not in your tender must be covered for the duration of the show.

Please be aware that the society runs a sit down restaurant in the members marquee, this provides free meals for judges and stewards but we also serve a small amount of meals to the general public. We do not try and compete with traders and prices will be similar to charges made by yourselves.

I wish you all the best of luck with your tender and hope that we all have a pleasant and profitable Bridgend Show 2019.

**The officers of Bridgend County Show invite tenders for the following Concessions at the Show to be held on the 12th, 13th & 14th July 2019.**

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Post Code** \_\_\_\_\_ **Telephone** \_\_\_\_\_

**Email** \_\_\_\_\_ **Signature** \_\_\_\_\_

**Name of Local Authority Equipment checked with** \_\_\_\_\_

**Food Hygiene Rating awarded** \_\_\_\_\_

Please note each stand that you are tendering for is clearly marked on the show layout it will not be moved under any circumstances	Number of Units	Size of Units	Tender Offer
<b>Roast Meat</b> (indicate from list which you would like to sell) <b>Pork Beef Lamb Chicken Turkey</b> price list to be included with tender. Prices will be checked throughout the weekend any variation on the list included with tender will result in immediate cancelation of contract (chips etc included)	One		
<b>Roast Meat</b> (Different from above indicate from list which you would like to sell Please contact show office for advice) <b>Pork Beef Lamb Chicken Turkey</b> price list to be included with tender. Prices will be checked throughout the weekend any variation on the list included with tender will result in immediate cancelation of contract (chips etc included)	One		
<b>Beefburger's / Hot Dogs</b> price list to be included with tender. Prices will be checked throughout the weekend any variation on the list included with tender will result in immediate cancelation of contract (chips etc included)	One		
<b>Baked Potatoes, Pasties or Baguettes</b> price list to be included with tender. Prices will be checked throughout the weekend any variation on the list included with tender will result in immediate cancelation of contract	One		
<b>Doughnuts or Crepes</b> price list to be included with tender. Prices will be checked throughout the weekend any variation on the list included with tender will result in immediate cancelation of contract	One		
<b>Iced Slushy</b> price list to be included with tender. Prices will be checked throughout the weekend any variation on the list included with tender will result in immediate cancelation of contract	One		
<b>Indian / Chinese</b> price list to be included with tender. Prices will be checked throughout the weekend any variation on the list included with tender will result in immediate cancelation of contract	One		
<b>Ice cream up to 2 Sites</b> price list to be included with tender. Prices will be checked throughout the weekend any variation on the list included with tender will result in immediate cancelation of contract	One		
<b>Specialist Tea and Coffee</b> be aware that there will be marquees for organisations to entertain their guest and raise funds for the show by selling basic tea, coffee and cakes	One		

**If you are unsure of anything please ring the show office 01656 651749 do not rely on other traders as they may have a vested interest in giving the wrong information out**





**Bridgend County Show**  
**APPLICATION FOR TRADE SPACE**  
 12th, 13th & 14th July 2019

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_ email \_\_\_\_\_

Post Code \_\_\_\_\_ Telephone \_\_\_\_\_

Brief description of exhibit \_\_\_\_\_

Trade space is space only you may bring your own cover or reserve from our stock items

Size 3 metres x 3 metres	£90	Available Block I, J & K	No _____
Size 6 metres x 3 metres	£174	Available Block I, J & K	No _____
Size 9 metres x 3 metres	£254	Available Block I, J & K	No _____
Size 12 metres x 3 metres	£332	Available Block I, J & K	No _____
Size 6 metres x 6 metres	£187	Available Block C D E F G H	No _____
Size 12 metres x 6 metres	£360	Available Block C D E F G H	No _____
Size 12 metres x 12 metres	£465	Available Block A B C D E F G H	No _____
Size 24 metres x 12 meters	£865	Available Block A B C D E F G H	No _____
<b>Extra frontage on 3m stalls</b>	<b>£9.00 per ft</b>	<b>£27.00 per metre</b>	<b>No _____</b>
<b>Extra Frontage on 6m Stalls</b>	<b>£9.50 per ft</b>	<b>£28.50 per metre</b>	<b>No _____</b>

CAR SALES Right side of main public entrance 12m x 30m 2 only £770.00 No \_\_\_\_\_

CAR SALES Left side of main public entrance 12m x 30m 1 only £770.00 No \_\_\_\_\_

The following are available as added extras to the space booked

Marquees 6m x 4m £140 per 3 days of the show. No \_\_\_\_\_

**Generated electricity £50 per 3 show days (Must be pre-booked not fairground or fast food)** No \_\_\_\_\_

**ALL FOOD RETAILERS**

**Name of Local Authority Equipment checked with** \_\_\_\_\_

**Food Hygiene Rating awarded** \_\_\_\_\_

All trade stands must carry their own public liability insurance for £5,000,000.

All fairground style rides must be members of the showman's guild and all rides must carry a current safety certificate and public liability insurance for £5,000,000.

Bridgend Show cannot accept responsibility for any loss or damage. Stallholders must provide their own insurance.

On behalf of the above named organisation. I apply for trade stand space at the 2019

Bridgend County Show. I enclose payment on the understanding that if my application is rejected a full refund will be made (see rules on cancelation by trade applicant)

I certify' that I have read and agree to abide by all rules, regulations and safety policies as set out by Bridgend County Show

I accept that all requests for specific sites will be dealt with in strict rotation.

Members of staff will be camping on our stand over night Yes / No (delete as necessary)

Signed \_\_\_\_\_ Date \_\_\_\_\_

**All cheques should be made payable to Bridgend County Show**

**BACS payments can be made at Bridgend Show Account number 00357232 Sort code 30 91 18**

Trade Secretary. Mr B J King, Bridgend Show Office, Trewsfield ind Est,

Tondu Rd, Bridgend CF31 4LH,

Telephone 01656 651749. BETWEEN 8 am & 3pm

Email [bridgendcountyshow@gmail.com](mailto:bridgendcountyshow@gmail.com) Web site [www.bridgendcountyshow.org.uk](http://www.bridgendcountyshow.org.uk)

## Bridgend County Show 12th, 13th & 14th of July 2019 Craft Marquee Regulations & Booking Form

1. Stalls will cost £55 per 6 ft Table and 1 chair 3 days of the show.
2. Stands will be allocated by number (See page 12)
3. Any person altering table numbers will be removed from the show field.
4. All stallholders agree to abide by the regulations set by Bridgend Show.
5. All stallholders agree to abide by all current Health and Safety Guidelines.
6. **Vehicles** will not be allowed onto the show field between 9.30 a.m. and 5.00 p.m. Vehicles may be driven onto the show field to unload they must then be removed to the official car park.
7. **Any vehicle left on the show field between 9.00 a.m. and 5.00 p.m. will be clamped and a £50 fee will be levied for their release.**
8. All items offered for sale in the Craft Marquee must be hand made by the person offering them for sale with no more than one eighth of the product being bought in.
9. Electricity is not provided, stallholders may bring their own generators, however these generators must be diesel powered and comply with HSE guidelines.
10. Bridgend Show cannot accept responsibility for any loss or damage. Stallholders must provide their own insurance.
11. Any stallholder camping overnight on the show field must register with the Craft Secretary or Show Secretary.
12. **No food stalls will be allowed in the craft marquee.**

Name \_\_\_\_\_

Address \_\_\_\_\_

Post Code \_\_\_\_\_ Telephone \_\_\_\_\_

Nature of Exhibit \_\_\_\_\_

Email \_\_\_\_\_

Number of Tables Required \_\_\_\_\_ Table No's \_\_\_\_\_ Payment £ \_\_\_\_\_

### See page 12 for table layout

Generated electricity £50.00 per weekend kettles and boilers may not be connected to this system. £\_\_

I agree to abide by the rules, regulations & safety policy as set out by Bridgend County Show. I enclose full payment for tables ordered. We will / will not be camping overnight (delete as necessary)

Total Payment \_\_\_\_\_ Signed \_\_\_\_\_

**BACS payments can be made at Bridgend Show, Account number 00357232 Sort code 30 91 18**

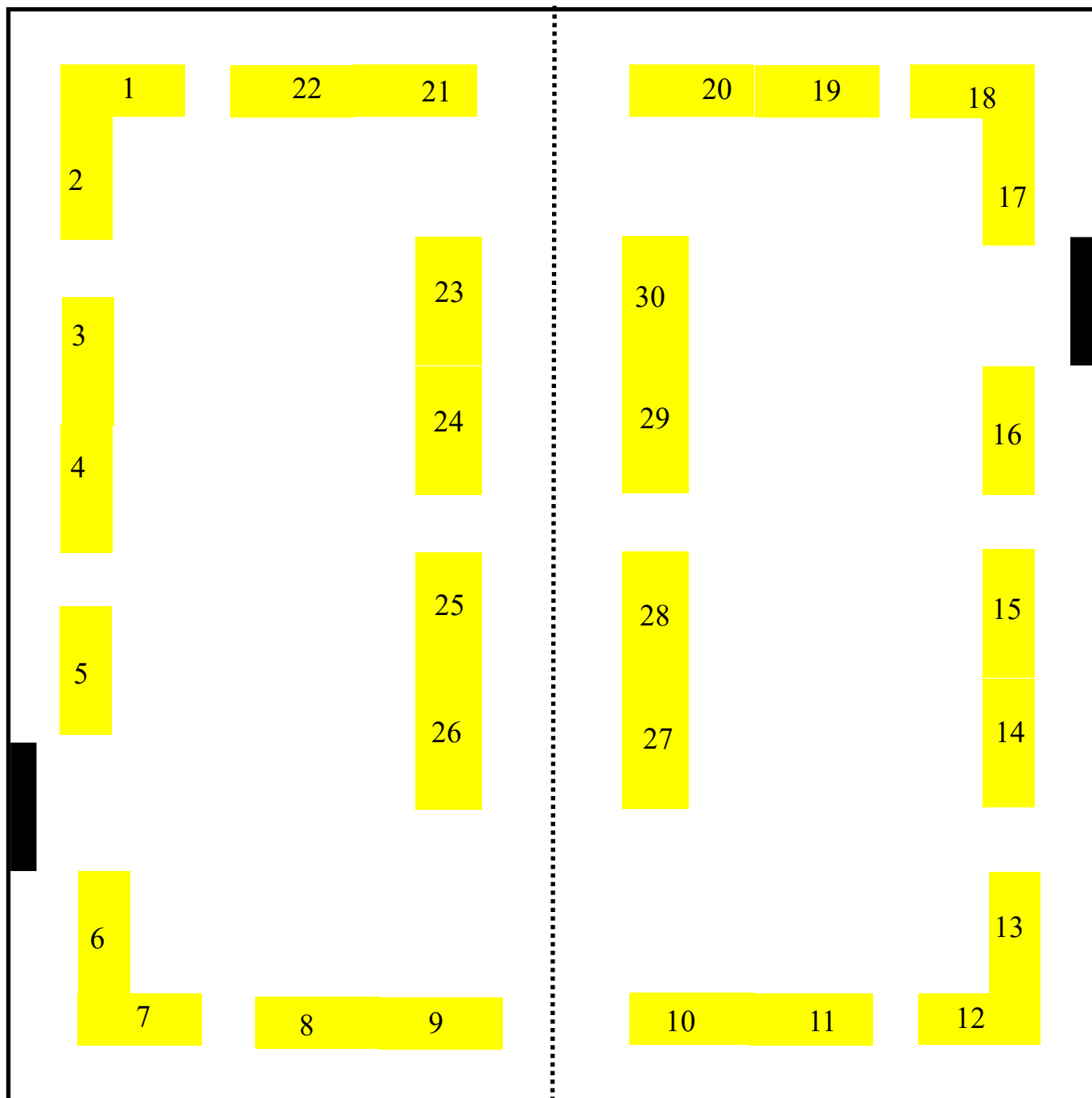
**All cheques should be made payable to Bridgend County Show**

Bridgend Show Office, Trewsfield Ind Est, Tondu Rd, Bridgend, CF314LH

Telephone 01656 651749. between 8am and 3pm.

Email [bridgendcountyshow@gmail.com](mailto:bridgendcountyshow@gmail.com)

Web site [www.bridgendcountyshow.org.uk](http://www.bridgendcountyshow.org.uk)



### CRAFT MARQUEE

This year each table is numbered, you may book a specific table provided it is not already booked. Bookings are made on a first come first served basis.

Applications must be made with full payment if the table requested is booked you will be offered an alternative, if that is not suitable your payment will be returned or transferred to another table where normal booking rules will apply.

Please note craft items only may be sold in this marquee and you may not move you table outside the marquee, walls may not be removed without prior permission

## Bridgend County Show 12th, 13th & 14th of July 2019 Food Hall Regulations & Booking Form

1. Tables will cost £55 each and will include 1 chair for three days (see page 14)
2. You may request a specific table but tables will be on a first come first served basis
3. You will be informed if the requested table is not available and given further options.
4. All stallholders agree to abide by the regulations set by Bridgend Show.
5. All stallholders agree to abide by all current Health and Safety Guidelines.
6. **Vehicles** will not be allowed onto the show field between 9.30 a.m. and 5.00 p.m.  
Vehicles may be driven onto the show field to unload they must then be removed to the official car park.
7. **Any vehicle left on the show field between 9.30 a.m. and 5.00 p.m. will be clamped and a £50 fee will be levied for their release.**
8. All items offered for sale in the food hall must be made/ produced by the person offering them for sale
9. Electricity is not provided, stallholders may bring their own generators, however these generators must be diesel powered and comply with HSE guidelines.
10. Bridgend Show cannot accept responsibility for any loss or damage. Stallholders must provide their own insurance.
11. Any stallholder camping overnight on the show field must register with the Show Secretary.
12. **No food stalls will be allowed in the craft marquee.**
13. **This food hall is for items consumed off site, no Fast Food, Hot and Cold drinks Slushy or Ice Cream vendors.**

14 Name of Local Authority Equipment checked with \_\_\_\_\_

15 Food Hygiene Rating awarded \_\_\_\_\_

### STALLS ARE NON TRANSFERABLE

Name \_\_\_\_\_

Address \_\_\_\_\_

Post Code \_\_\_\_\_ Telephone \_\_\_\_\_

Email \_\_\_\_\_

Nature of Exhibit \_\_\_\_\_

Number of Tables Required \_\_\_\_\_ TABLE NO \_\_\_\_\_

Electricity £50 per event \_\_\_\_\_ £ \_\_\_\_\_ Payment £ \_\_\_\_\_

BACS payments can be made at Bridgend Show Account number 00357232 Sort code 30 91 18

I agree to abide by the rules, regulations & safety policy as set out by Bridgend County Show. I enclose full payment for tables ordered. We will / will not be camping overnight (delete as necessary)

Signed \_\_\_\_\_ Food hygiene rating \_\_\_\_\_

Name of Local Authority Equipment checked with \_\_\_\_\_

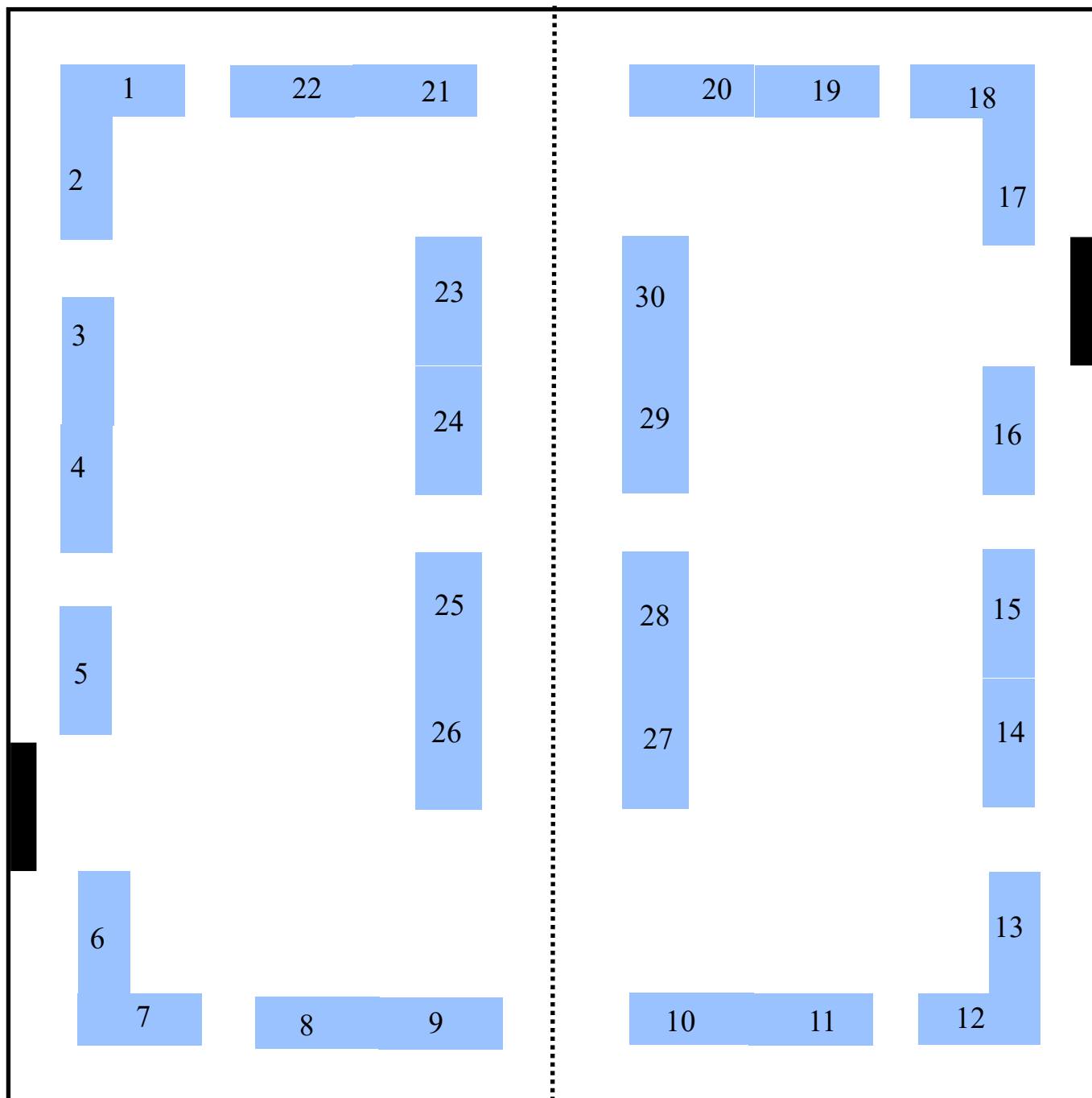
### All cheques should be made payable to Bridgend County Show

Bridgend Show Office, Trewsfield Ind Est, Tondu Rd, Bridgend, CF314LH

Telephone 01656 651749. between 8am and 3pm.

Email [bridgendcountyshow@gmail.com](mailto:bridgendcountyshow@gmail.com)

Web site [www.bridgendcountyshow.org.uk](http://www.bridgendcountyshow.org.uk)



### FOOD & DRINK MARQUEE

This year each table is numbered, you may book a specific table provided it is not already booked. Bookings are made on a first come first served basis.

Applications must be made with full payment if the table requested is booked you will be offered an alternative, if that is not suitable your payment will be returned or transferred to another table where normal booking rules will apply.

Please note food and drink items only may be sold in this marquee as per your booking form you may not move your table outside the marquee, walls may not be removed without permission

No Ice cream or Slushy type products are allowed in this marquee



**BRIDGEND**  
**Festivals**  
 c o m m i t t e e

Trewsfield Industrial Est, Tondu Road, Bridgend,  
 CF31 4LH Tel 01656 651749 Mob 07891 559916.

[www.bridgendcountyshow.org.uk](http://www.bridgendcountyshow.org.uk) [bridgendcountyshow@gmail.com](mailto:bridgendcountyshow@gmail.com)  
[FB@bridgendevents](mailto:FB@bridgendevents) [bridgendfestivals@icloud.com](mailto:bridgendfestivals@icloud.com)

In 2019 Bridgend Festivals will be organising events in Bridgend Town Centre. If you would like to take part in any of these events please complete the form below which will allow us to send you details.

Name \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Post Code \_\_\_\_\_ Telephone \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_

Please tick this box if you are happy for Bridgend Festivals to store your information and pass to any other event organisers

Signature \_\_\_\_\_

# Bridgend County Show Event Equipment Hire



## Wide Format Printing Posters, Pull Ups, Banners & Flags

Show Office, Trewsfield Ind Est, Tondu Rd,  
Bridgend CF31 4LH

Mobile 07976 430086 Email [bridgendcountyshow@gmail.com](mailto:bridgendcountyshow@gmail.com)

[www.bridgendcountyshow.org.uk](http://www.bridgendcountyshow.org.uk)